Service Provider
TRACS Submissions

In addition to being a software vendor, *Simply Computer Software, Inc.* also provides Fee Based Electronic Submission Services, commonly referred to as *Service Provider*. If, for whatever reason, you are not able to automate your inhouse HUD forms compliance, we can electronically submit your forms for you, for a fee. You merely email or fax us your tenant changes when they occur (HUD-50059 Tenant Certifications, Move-Out, Unit Transfers, etc.) and we make sure they are promptly submitted electronically to your TRACS Contract Administrator with each month's Voucher Request.

INITIAL SETUP FEE (One Time): The fee for setting up your project will be one of the following ...

* Restoring the project from an existing FHA *Software* database backup would be $25.00
* Creating (importing) the project from a 5 year History Baseline MAT file would be $75.00.
* Manually creating the project and entering HUD-50059's from scratch would be $ 3.00 per unit.

TRANSACTION FEE (Monthly): After your project has been setup in our system, you merely email or fax us your Tenant Change information as they occur (including HUD-50059 Tenant Certifications, Move-Outs, Unit Transfers, etc.). We input this information into our system and complete your electronic submissions. The monthly Transaction Fee will be a flat $7.50 per unit divided by 12.

* Signed HUD-50059's must be received by the 1st day of each month to ensure timely submissions.

VOUCHER PROCESSING FEE (Monthly): A flat, monthly fee will be assessed for generating and electronically submitting your monthly HUD-52670 HAP Voucher Request, along with providing a list of future recertification due dates. This feature provides you with a clean, accurate copy of the HUD-52670 HAP Voucher Request and reminds you of upcoming recertifications.

Fee Schedule:

1 to 23 Units $25/mo.	48 to 71 Units $35/mo.	90 to 149 Units $45/mo.
24 to 47 Units $30/mo.	72 to 89 Units $40/mo.	150 Unit & above $55/mo.

Below are examples of approximate Annual Service Provider Costs for varying project sizes ...

Project Size	10 Units	32 Units	64 Units	88 Units
Transaction Fee	$ 75.00	$ 240.00	$ 480.00	$ 660.00
Voucher Processing Fee	$ 300.00	$ 360.00	$ 420.00	$ 480.00
Annual Service Provider Cost	$ 375.00	$ 600.00	$ 900.00	$1,140.00
Monthly Fee (Annual Cost / 12)	$ 31.25	$ 50.00	$ 75.00	$ 95.00

Call today to get started !!!

Simply Computer Software, Inc.

6085 Strathmoor Dr., Suite 2B, Rockford, IL 61107

Toll-free 1-800-626-2431 extension #2

Email: Info@SimplyComputer.net   Website: SimplyComputer.net

FHA *Software*
SIMPLE & AFFORDABLE COMPLIANCE